



Planning and Development Policy Development Advisory Group

Thursday, 27th June, 2019 at 10.00 am
Wallis Room, Parkside, Chart Way, Horsham

Councillors: Claire Vickers (Chairman)

Alan Britten
Karen Burgess
Brian Donnelly
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
Godfrey Newman
Louise Potter
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 30 May 2019	
3. Regular update on progress of key Strategic Sites allocated in the HDPF 2015	
To update the Group upon progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework (i.e. Novartis, north of Horsham, east of Billingshurst and at Southwater)	
4. Horsham Local Plan Review Update	
a) Local Plan Review Work Programme	
To update the Group upon the Horsham Local Plan Review work programme and outline and update on the Local Plan evidence studies which will inform the Local Plan Review and to seek the group's views on the timetable for the review of the Local Development Scheme.	

5. **Forward Plan Extract for the Planning and Development Portfolio**
To note the Forward Plan extract (if any) for the Planning and Development Portfolio

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Planning and Development Policy Development Advisory Group
30 MAY 2019

Present: Councillors: Alan Britten, Karen Burgess, Brian Donnelly, Nigel Jupp, Liz Kitchen, Lynn Lambert, Godfrey Newman, Louise Potter, Diana van der Klugt and Claire Vickers

Apologies: Councillors: Tim Lloyd

Also Present: Councillor Jack Saheid

1 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 14th March 2019 were received.

2 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES
ALLOCATED IN THE HDPF 2015**

The Head of Development gave a presentation to update the Group on the progress which had occurred since the last Planning and Development PDAG on the key strategic sites allocated in the Horsham District Planning Framework. She advised that the land north of Horsham was now being promoted by Legal and General. Highway works were due to start by the end of the year.

Officers advised that outline planning permission for up to 594 dwellings including 54 retirement living apartments, sports and community facilities had been granted in Southwater in June 2015. The new cricket pavilion had been well received.

Officers reminded councillors that the development land south of Billingshurst was in two separate parcels allocated for housing. At the Kingslea Farm development 87 dwellings were currently being built. Stage 3 of the development of the other site at Marringdean Acres had not yet commenced.

Planning permission for development on land east of Billingshurst had been granted in 2014. Construction was ongoing. The developers were in discussion with West Sussex County Council about the development of a primary school.

At Kilnwood Vale approximately 800 dwellings had been built and a new primary school was under construction. Outline permission had been given for 227 more dwellings including a private rented scheme.

Work on the Highwood development west of Horsham was ongoing. Planning permission had been granted for 1044 dwellings and 457 units had already been completed. A new road junction on the A24 had been completed. A

pedestrian bridge was in place and another one for buses had been approved. The proposed fire station had not yet been built.

The planning application for the former Novartis site was submitted in December 2018. Some objections had been received; in particular there were concerns about the impacts on highways. Councillors were advised that there were ongoing discussions with County Highways.

3

HORSHAM LOCAL PLAN REVIEW UPDATE

a) Local Plan Review – Work Programme Update

The Head of Strategic Planning advised that the Council was reviewing the Horsham District Planning Framework for the period up to 2036. The plan must be supported by a robust evidence base, and numerous pieces of work were underway to help inform the preparation of the plan. These included an 'Employment Growth Assessment' which would clarify how the local economy was performing and the type and amount of new employment land which would be needed in the future. Other studies included a landscape capability assessment, a flood risk assessment and a sustainability appraisal. Studies were also underway which would help to identify how the Council could meet the housing needs for the area – including the level of affordable housing needed, the size of houses, and types of homes such as accommodation for the elderly as well as for Gypsies and Travellers.

Councillors were advised that the programme for the Local Plan preparation would include the assessment of sites which had been proposed to the Council as possible sites for development.

It was confirmed by officers that the starting point for understanding how many new homes the Local Plan would need to provide was the Government's Standard Housing methodology. Using this methodology, the number of homes the Council was predicted to need to provide would rise. Councillors reported that they had had discussions with Horsham's MP regarding the likely increase in housing numbers and the implications that this may have for the District.

The Group noted the local plan review timetable, which sets out the programme to publish a consultation document in the Autumn of 2019. This would be followed by further stages of plan preparation leading to adoption in 2021.

b) Local Plan Review: Duty to Co-operate Programme

Horsham Council had a legal 'Duty to Co-operate' with other local authorities about any relevant cross boundary issue. This included the need to discuss the housing needs of other authorities in and around Horsham District. Members were advised that a programme of meetings was ongoing and would need to continue during the plan preparation period.

- c) Introduction to Local Plan Consultation, Engagement & Communications
Consultation on the forthcoming Local Plan Review was an integral part of the planning process. Engagement with a wide range of groups from the local community, businesses, infrastructure providers and operators and statutory consultees would take place.

Planning officers set out that any communication that took place would need to consider what messages were needed to be given, when the consultation would take place, and the types of activities it might involve, (for example the use of social media and more 'traditional' exhibitions in village halls). It was recognised that the engagement would need to take place over the whole plan preparation period and Members identified that there were already effective parish links, which should be utilised as part of the engagement process.

4 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The extract from the Forward Plan was noted.

The meeting closed at 12.52 pm having commenced at 11.00 am

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

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A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
6.	Horsham District Council Local Development Scheme	Cabinet	25 Jul 2019	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
7.	Horsham District Council Statement of Community Involvement	Cabinet	25 Jul 2019	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
7.	Conservation Area Appraisals and Management Plans for Slinfold and Warnham Policy Development Advisory Group 25 July 2019	Cabinet	26 Sep 2019	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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